

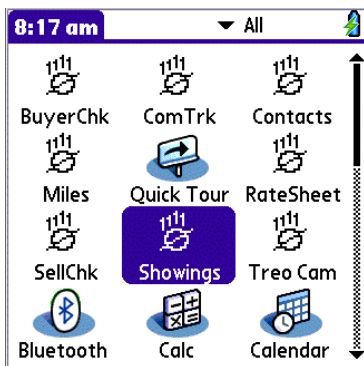
# Showings for Treo

Showings for Treo is a Palm Operating System program for Real Estate Agents, which is designed to assist them in managing their showings. By using this program, agents can see at a glance who they showed properties to; automatically transfer appointments directly into their Treo's Calendar; and telephone or e-mail potential buyers directly from the program.

This program has been written to take advantage of the features of Palm Treo 650 and Treo 700p Smartphones, such as the 5-Way Navigation Button that allows one-handed navigation and selection of commands by using the Blue Focus Ring. This program is also designed with larger buttons so that users may navigate and make selections using their fingertips or fingernails. It also takes advantage of the Treo 650's and Treo 700p's direct dialing capability from within a program.

Even though designed for use on Palm Treos, Contacts for Treo will also operate on Palm handhelds using Palm OS 3.5 and above. With the newer Palm handhelds such as the Palm T/X and Palm LifeDrive Manager, this program can also be navigated one-handed and can be used to e-mail contacts when used with Wifi.

In the instructions below, actions are shown with the "Blue Focus Ring" highlighting the appropriate button, pull down list, dates, etc. On a Treo Smartphone or newer Palm handheld you have only to press down on the "Select Button" to trigger the action. Or, you may tap the item with your stylus or fingertip/fingernail.



On our Treo's menu screen we select the "Showings" icon. Note that with all actions on Treo smartphones you can scroll and select using your Treo's 5-Way Navigation Button and Blue Focus Ring highlighter.



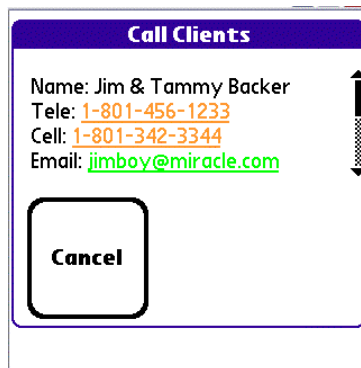
Upon going into the program for the first time the above screen appears. We must select the blue highlighted "Contact" button to begin.



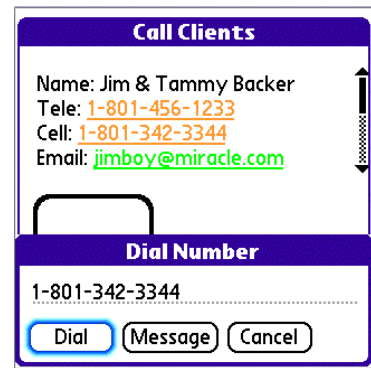
Selecting the "Contact" button will take us to this screen where we enter information on our potential clients.



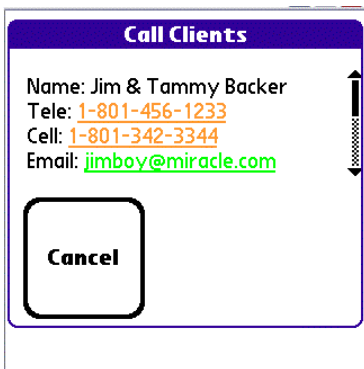
Once we have filled in all of the contact information fields on the Showing screen we can telephone or e-mail our client directly from this page with a Treo 650 or Treo 700p smartphone. We select the blue highlighted "Treos" button...



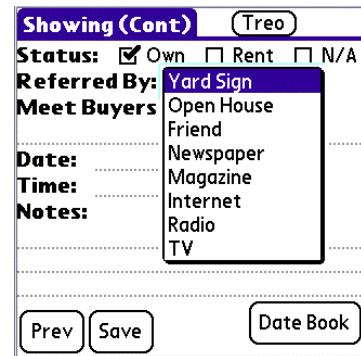
And are taken to a Call Clients screen. The client's information is on a scrollable list and can be navigated using the Treo's 5-Way Navigation Button. To make a telephone call or send e-mail, we highlight the item and push the Treo select button. In this case we'll call the contact's cell number.



Once we select the number to be dialed, a "Dial Number" screen appears. We select the "Dial" button to call. Or, since we're dialing a cell phone from another cell phone we could also send a text message from this screen.



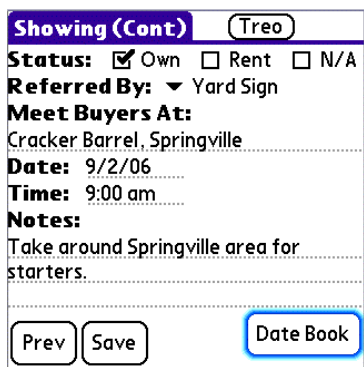
If we decide not to call or send e-mail we press our thumb on the large "Cancel" button, and are taken back to the Showing screen.



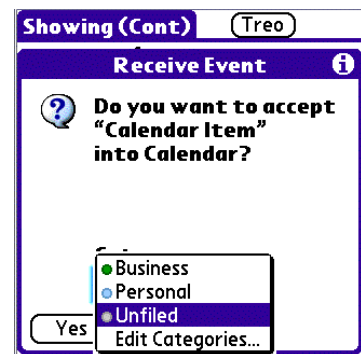
After going back to the Showing screen we select the "Next" button and are taken to the Showing (Cont) screen where we enter more information on our potential clients. Note that we can also call them from this screen (Treo button at top).



After filling in additional information we want to set an appointment to meet our new clients.



We enter where we're to meet, the date and time of the appointment, and any notes.



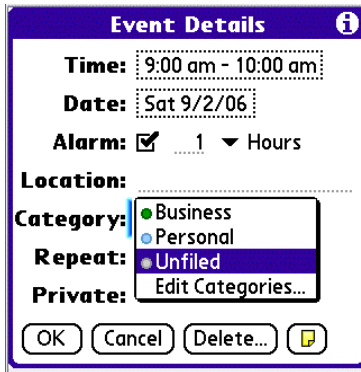
A Receive Event screen appears asking us to verify acceptance in the Calendar and providing us the option to place the event within a category.



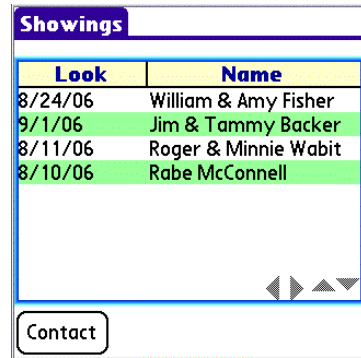
Shown above is the Calendar screen with our appointment information. To see our note, select the small Note icon next to the appointment.



Our Note screen is shown above. Next, we want to select the "Done" button and go back to the previous screen. Then, we'll select the "Details" button to go to the "Event Details" screen.



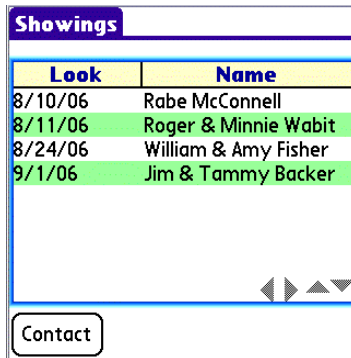
Shown above is the Event Details screen for this appointment. This screen allows us to manage our appointment in even more detail. For example, we can set an alarm to remind us of the appointment, set a category, etc.



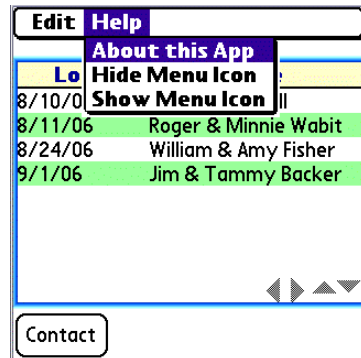
Since our clients will show on the Showings screen in the order we entered them we want to have them placed in the order that they'd like to start looking for homes.



We can do this by selecting the "Sort" button on any Client on the Showing screen, and this will sort the entire list by earliest date.



Above we have the list of clients sorted by date.



One feature within this program is the ability to either hide or show the menu icon. If the menu icon is hidden on our Treo's screen, we can only access this program through another program such as BuyerMgr, ListMgr, or APOD for Treo.